

Appropriate workplace behaviour

- Treat others with dignity and respect
- Promote an inclusive culture free from harassment, bullying or victimisation
- Have empathy and listen to others
- Involve others in decision making, where appropriate
- Take seriously requests to cease or amend behaviour and respond courteously to them
- Deliver outcomes on time, not keeping colleagues waiting
- Keep from making unprofessional comments about colleagues
- Work inclusively, avoiding 'in-jokes' that exclude new or less sociable colleagues

The School of Physics and Astronomy is committed to providing a respectful and courteous working environment at all times.

Please don't be a passive by-stander. If you see a colleague being treated unfairly or would like advice or support please contact one of our School Dignity at Work contacts: Emyr Macdonald, Annabel Cartwright, Loretta Dunne, Glesni Lloyd, Andreas Papageorgiou, Ian Walker or email physxdignity@cardiff.ac.uk.